

Southern Tier Community Health Center Network, Inc.


Job Title: Physician

Effective Date: 10/04

Department: Medical Provider

Revision Date: 2/13

Revision # 3

Developed by: 
Medical Director

Approved by: 
Executive Director

Reviewed by: AMZ 2/2013

1. **REPORTS TO:** Medical Director.
2. **DIRECTION EXERCISED:**
Provides directions to mid-level providers, RN's, LPN's, Technicians/Technologists, and Office Staff as appropriate.
3. **PRIMARY FUNCTION:** To deliver high quality medical care to patients of the group practice while assisting in the smooth and cost effective operation of the office. Strives for quality care and is responsive to evidence-based constructive criticism.
4. **EDUCATION/EXPERIENCE:**
 - a. Graduate of an accredited medical school
 - b. Successful completion of accredited residency for scope of practice
 - c. Current New York State License
 - d. Successful completion of BLS course required
 - e. Successful completion of ACLS required
 - f. Successful completion of NRP required for obstetrical providers
5. **DUTIES, RESPONSIBILITIES AND JOB ACCOUNTABILITIES:**
 - a. Maintains current credentialing.
 - b. Examines and treats patients within the scope of practice of training in both the inpatient and outpatient setting.
 - c. Teaches residents, medical students and other students as requested.
 - d. Shares in the call schedule.
 - e. Supervises mid-level providers.
 - f. Completes paperwork in a timely manner.
 - g. Completes appropriate and timely charting.
 - h. Answers and documents phone call messages.
 - i. Accurately and promptly bills for services rendered.
 - j. Participates in quality assurance activities.
 - k. Refer to Medical Staff Bylaws for duties, responsibilities and accountabilities.
 - l. Attends required meetings.
6. **PATIENT SAFETY:**
 - a. Maintains standard precautions
 - b. Provides a safe environment for patients and family
 - c. Appropriately assures correct patient identification
7. **WORKING CONDITIONS:** Works in a well-lighted and ventilated environment. Occasional exposure to

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disagreeable odors, fumes or air borne particles, communicable diseases. This position involves exposure to infectious wastes such as blood and body fluids that mandate the wearing of gloves, masks, gowns and goggles for every actual or potential exposure. Potential for strains and injuries due to equipment/patient causes. The noise level is usually moderate.

8. **PHYSICAL/MENTAL DEMANDS:** Requires ability for complex decision making processes requiring independent judgment and critical thinking. Able to react and perform to multiple requests and perform multi-tasks and emergency management. Good communication skills, both verbal and written. Walks, and stands most of the day. Physically able to perform some heavy lifting (50-100 pounds). Able to meet and maintain STCHCN health requirements. Able to both hear and possess visual acuity necessary in performing patient assessments.